

COMPLETING A MONTHLY REPORT AND REMITTANCE FORM

Include all cattle purchased or marketed during the month on this report form. The form and payment are due by the 15th of the month following the month the cattle were marketed. For example, if you buy cattle in January the report form and payment are due by February 15. If you have cattle transactions to report most months, then you are considered a monthly remitter and should file a Monthly Report and Remittance Form each month – even if you have no beef checkoff assessments to report. In months when no transactions occur, a report must be filed indicating no activity.

Name/Firm – Company's name or your name if you buy or sell cattle as an individual.

Transaction Month – The month in which the cattle were marketed.

Column A: State of Origin – The state where the cattle resided for at least 30 days prior to the time they were bought or sold. If they came from another state within the last 30 days, write in the abbreviation of that state. Otherwise, write the abbreviation for your state. For example, if you buy cattle that have been in your state for only 20 days, the state of origin is the state they came from, not your state.

Column B: Total Head of Cattle Marketed – The total number of cattle you or your company marketed during the month. Livestock markets report the total number of head processed through your operation, including no-sale and market support cattle. Dealers/order buyers, feedlots and packers report the number of cattle purchased. Producers report the number of cattle sold.

Column C: Non Producer Status Form – The number of cattle for which you received a non-producer status (NPS) form from the re-seller (i.e. a dealer or order buyer, etc.) showing collection of the beef checkoff assessment within 10 days prior to the transaction reported on this form. For cattle being resold through a livestock market, the market can be listed as the “buyer” on the NPS form. The NPS form must be completed in full to be valid. The white copy of the NPS form should be sent to the beef council with this remittance form.

Column D: Brand Inspector Collected – The number of cattle for which a brand inspector collected the beef checkoff assessment on the transaction(s) that you are reporting on this form.

Column E: Livestock Market Collected – The number of cattle that you or your company purchased through a livestock market and for which the livestock market was responsible for collecting the checkoff.

Column F: No Sale Cattle – Livestock markets use this column to report no-sale cattle that were processed through your operation. No assessment or NPS form is required for these cattle if ownership did not change.

Column G: Market Support/Resale Cattle – Livestock markets use this column to report cattle previously purchased by the livestock market which are being resold through the market within 10 days of purchase. All cattle transactions reported in this column must be accompanied by Non Producer Status form(s) in order to claim exemption. The white copy of the NPS form should be sent to the beef council with this remittance form.

Column H: Total Head NOT Collected On – Add columns C through G to determine the total number of NON-ASSESSED cattle for each State of Origin.

Column I: Total Head per State Collected On – Subtract column H from column B to determine the total number of ASSESSED cattle for each State of Origin.

Totals – Total each column. Send your check along with the white copy of this form to the:

NEBRASKA BEEF COUNCIL

P.O. Box 2108
Kearney, NE 68848
(800) 421-5326

If you have any questions regarding this form, please call our office.

Late Charge – Failure to remit checkoff assessments by the due date will result in a late payment charge of 2%, compounded monthly, until all amounts due are paid.

Penalties – You can be subject to two penalties:

- a) a civil penalty of up to \$7,500 per violation.
- b) a fine up to \$10,000 and imprisonment up to five years for fraudulent use of a government form.